	Ohio History Connection State Archives of Ohio Local Government Records Program 800 E. 17 th Avenue Columbus, Ohio 43211-2474	For State Archives - LGRP Use Only Date Received: Date Reviewed: 10/17/19 Items requested for transfer: YES <input checked="" type="radio"/> NO If YES, attach copy of transfer form
	OCT 12 2019	

SCHEDULE OF RECORDS RETENTION AND DISPOSITION

Section A: LOCAL GOVERNMENT UNIT

Lorain County Board of Commissioners Clerk 440-329-5103
 (Political Subdivision/Name) (Unit) (Phone)
[Signature] Theresa Upton Clerk 8/19/2019
 (Signature of Responsible Official) (Name) (Title) (Date)

Section B: LORAIN COUNTY RECORDS COMMISSION

226 Middle Avenue Elyria 44035 Lorain 440-329-5103
 (Address) (City) (Zip Code) (County) (Phone)

To have this form returned to the Records Commission electronically, include an email address: tupton@loraincounty.us

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action is reflected in the minutes kept by this commission of date of 10-9-19

Chairman, Records Commission: *[Signature]* Date 10-9-19
 Signature Date

Section C: OHIO HISTORICAL SOCIETY - STATE ARCHIVES

[Signature] Wendy Korwin Government Records Archivist 10/17/19
 (Signature of Responsible Official) (Name) (Title) (Date)


Section D: AUDITOR OF STATE

[Signature] MARTIN MEERS Records Manager 10-31-19
 (Signature of Responsible Official) (Name) (Title) (Date)

Section E: TABLE OF RECORDS TO BE DISPOSED

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type
COMM/CLK CIC-MIN	CIC minutes	permanent	PAPER
COMM/CLK RC-MIN	Records Commission minutes	permanent	PAPER
COMM/CLK TID-MIN	TRANSPORTATION IMPROVEMENT DISTRICT minutes	permanent	PAPER

Please Note: The State Archives retains RC-1 forms for 7 years. It is strongly recommended that the Records Commission retain a permanent copy of this form.

	Ohio Historical Society State Archives of Ohio Local Government Records Program 1982 Velma Avenue Columbus, Ohio 43205	For State Archives - LGRP Use Only Date Received: _____ Date Reviewed: _____ Items requested for transfer: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, attach copy of transfer form
	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> NOV 15 2009 LORAIN COUNTY COMMISSIONERS STATE AND LOCAL GOVERNMENT RECORDS 2009 JUL 27 A 10 25 </div>	

SCHEDULE OF RECORDS RETENTION AND DISPOSITION

Section A: LOCAL GOVERNMENT UNIT

Lorain County Board of Commissioners (Political Subdivision Name)	Clerk (Unit) Theresa Upton (Name)	440-329-5103 (Phone) HERESA L. UPTON Clerk (Title) OCT 27/2009 (Date)
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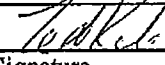
Section B: LORAIN COUNTY RECORDS COMMISSION

226 Middle Avenue (Address)	Elyria (City)	44035 (Zip Code)	Lorain (County)	440-329-5103 (Phone)
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To have this form returned to the Records Commission electronically, include an email address: tupton@loraincounty.us

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action is reflected in the minutes kept by this commission of date of OCT 28 2009.

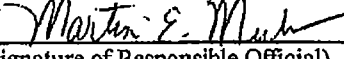
Chairman, Records Commission:


 Signature OCT 28 2009
 Date

Section C: OHIO HISTORICAL SOCIETY - STATE ARCHIVES

 (Signature of Responsible Official)	(Name) OHS-LGRP	(Title) 11/19/09 (Date)
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Section D: AUDITOR OF STATE

 (Signature of Responsible Official)	(Name) MARTIN E. MEERS	(Title) Records Mgr.	(Date) 12-8-09
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Section E: TABLE OF RECORDS TO BE DISPOSED

(1) Schedule Number	(2) Record Title and Description (Inclusive Dates)	(3) Retention Period	(4) Media Type to be retained	(5) For use by OHS-LGRP or Auditor of State
COMM-CLK TAPES-CIC	Lorain County Economic & Indus Dev Corp Audio tapes (CIC)	5 years	cassette tapes	RECEIVED LORAIN COUNTY COMMISSIONERS THERESA L. UPTON NOV 22 P 2 46
COMM-CLK TAPES-ANNEX	Lorain County Annexation audio tapes	5 years	cassette tapes	
COMM-CLK TAPES-SEWERS	Lorain County Sewer audio tapes	5 years	cassette tapes	
COMM-CLK TAPES-VAC	Lorain County Vacation audio tapes	5 years	cassette tapes	
COMM-CLK TAPES-WTR	Lorain County waterline audio tapes	5 years	cassette tapes	
COMM-CLK TAPES-DITCH	Lorain County ditch audio tapes	5 years	cassette tapes	



Ohio Historical Society
State Archives of Ohio
Local Government Records Program
 1982 Velma Avenue
 Columbus, Ohio 43205

For State Archives - LGRP Use Only

Date Received:
 Date Reviewed:
 Items requested for transfer: YES NO

NOV - 5 2009

If YES, attach copy of transfer form

SCHEDULE OF RECORDS RETENTION AND DISPOSITION

Section A: LOCAL GOVERNMENT UNIT

Lorain County Board of Commissioners Clerk 440-329-5103
 (Political Subdivision Name) (Unit) (Phone)

Theresa Upton Theresa Upton Clerk 7/21/2009
 (Signature of Responsible Official) (Name) (Title) (Date)

Section B: LORAIN COUNTY RECORDS COMMISSION

226 Middle Avenue Elyria 44035 Lorain 440-329-5103
 (Address) (City) (Zip Code) (County) (Phone)

To have this form returned to the Records Commission electronically, include an email address: tupton@loraincounty.us

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action is reflected in the minutes kept by this commission of date of OCT 28 2009.

Chairman, Records Commission:

Theresa Upton OCT 28 2009
 Signature Date

Section C: OHIO HISTORICAL SOCIETY - STATE ARCHIVES


Chris Mando Chris Mando 11/19/09
 (Signature of Responsible Official) (Name) (Title) (Date)

Section D: AUDITOR OF STATE

Martin E. Meeks MARTIN E. MEEKS Records Mgr 12-8-09
 (Signature of Responsible Official) (Name) (Title) (Date)

Section E: TABLE OF RECORDS TO BE DISPOSED

(1) Schedule Number	(2) Record Title and Description (Inclusive Dates)	(3) Retention Period	(4) Media Type to be retained	(5) For use by OHG-LGRP or Auditor of State
Comm/Clerk RevBonds & Notes	Transcripts of the Revenue Bonds & Notes CHANGE MEDIA TYPE	Permanent	paper	RECEIVED LORAIN COUNTY RECORDS COMMISSIONERS OCT 22 PM 2:46 THERESA UPTON
Comm/Clerk RevBonds & Notes	Transcripts of the Revenue Bonds & Notes	Permanent	microfilmed	

	Ohio Historical Society State Archives of Ohio Local Government Records Program 1982 Velma Avenue Columbus, Ohio 43205	RECEIVED LORAIN COUNTY 2015 NOV 23 A	For State Archives - LGRP Use Only Date Received: OCT 20 2015 Date Reviewed: Items requested for transfer: YES NO If YES, attach copy of transfer form
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SCHEDULE OF RECORDS RETENTION AND DISPOSITION

Section A: LOCAL GOVERNMENT UNIT

Lorain County Board of Commissioners	Clerk	440-329-5103
(Political Subdivision Name)	(Unit)	(Phone)
<i>[Signature]</i>	Theresa Upton	Clerk 10/6/2015
(Signature of Responsible Official)	(Name)	(Title) (Date)

Section B: LORAIN COUNTY RECORDS COMMISSION

226 Middle Avenue	Elyria	44035	Lorain	440-329-5103
(Address)	(City)	(Zip Code)	(County)	(Phone)

To have this form returned to the Records Commission-electronically, include an email address: tupton@loraincounty.us

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Chairman, Records Commission:

[Signature] Date: OCT 14

Section C: OHIO HISTORICAL SOCIETY - STATE ARCHIVES

<i>[Signature]</i>	Caroline Ibbotson	Government Records Analyst	11/15
(Signature of Responsible Official)	(Name)	(Title)	(Date)


Section D: AUDITOR OF STATE

<i>[Signature]</i>	MARTIN MEEGS	Records Mgr	11-6-15
(Signature of Responsible Official)	(Name)	(Title)	(Date)

Section E: TABLE OF RECORDS TO BE DISPOSED

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or OHS-LGRP	(6) RC required by OHS-LGRP
COMM-CLK Abate/Enter	Tax Abatement & Enterprise Zone Agreements	10 years after expiration	PAPER		<input type="checkbox"/>
COMM-CLK RLF	Revolving Loans - business agreements	10 years after expiration	PAPER		<input type="checkbox"/>
COMM-CLK TIFF	Tax Incentive Agreements	10 years after expiration	PAPER		<input type="checkbox"/>
COMM-CLK JEDD	Joint Economic Development District - Agreements	10 years after expiration	PAPER		<input type="checkbox"/>

[Handwritten: 11/16/15]

	Ohio History Connection State Archives of Ohio Local Government Records Program 800 E. 17 th Avenue Columbus, Ohio 43211-2474 OCT 12 2019	For State Archives - LGRP Use Only Date Received: Date Reviewed: 10/17/19 Items requested for transfer: YES <input checked="" type="radio"/> NO <input type="radio"/> If YES, attach copy of transfer form
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SCHEDULE OF RECORDS RETENTION AND DISPOSITION

Section A: LOCAL GOVERNMENT UNIT

Lorain County Board of Commissioners	Clerk	440-329-5103
(Political Subdivision Name)	(Unit)	(Phone)
<i>Theresa Upton</i>	Theresa Upton	Clerk
(Signature of Responsible Official)	(Name)	(Title)
		8/19/2019
		(Date)

Section B: LORAIN COUNTY RECORDS COMMISSION

226 Middle Avenue	Elyria	44035	Lorain	440-329-5103
(Address)	(City)	(Zip Code)	(County)	(Phone)

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Chairman, Records Commission:

[Signature] _____ Date 10-9-18
 Signature Date

Section C: OHIO HISTORICAL SOCIETY - STATE ARCHIVES

<i>Wendy Korwin</i>	Wendy Korwin	Government Records Archivist	10/17/19
(Signature of Responsible Official)	(Name)	(Title)	(Date)

Section D: AUDITOR OF STATE

<i>Martin E. Meeks</i>	MARTIN MEES	Records Mgr	10-31-19
(Signature of Responsible Official)	(Name)	(Title)	(Date)

Section E: TABLE OF RECORDS TO BE DISPOSED

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type
Comm/Clerk Rev Bonds & Notes	Transcripts of revenue bonds & notes	permanent	microfilm
CHANGE			
Comm/Clerk Rev Bonds & Notes	Transcripts of revenue bonds & notes	10 year after expiration	paper

Please Note: The State Archives retains RC-1 forms for 7 years. It is strongly recommended that the Records Commission retain a copy of this form.

