
DOCUMENTS NEEDED FOR EMPLOYMENT AND HEALTHCARE

- Social Security card
- Acceptable form of identification (Valid driver's license, State ID, Birth Certificate, etc)
- A voided check to verify information on the direct deposit form is correct
- Original new hire letter

- Social Security card for dependents and/or spouse
- Birth Certificate for dependents and/or spouse
- Marriage Certificate if applicable
- Beneficiary: Social Security card and birth certificate