

MINUTES
Lorain County Children and Family Council
Executive Committee

October 24, 2018

Held at: Lorain County Administration Building Room D Community Action Agency
226 Middle Avenue, Elyria, OH

Present: Jackie Boehnlein, Chairperson, Kathleen Kern – Vice Chairperson, Elaine Georgas, Secretary, Scott Ferris, Past Chairperson

Staff: Doug Messer, Interim, Executive Director

I. CALL TO ORDER

Ms. Boehnlein called the meeting to order at 10:30 am.

II. DETERMINATION OF COUNCIL MEMBERSHIP

Ms. Georgas shared the details from the Ohio Revised Code (ORC 121.37(B)) which indicates membership on local county family and first councils. Members reviewed the bylaws currently in place (approved 06/25/15) and determined the following members are currently identified:

- Alcohol and Drug Addiction Services Board – Elaine Georgas
- Board of Mental Health- Kathleen Kern
- Board of County Commissioners (or individual designated by the Board) – Jim Cordes
- Children’s Services Board – Scott Ferris
- County Department of Job and Family Services – Barb Tamas
- County Head Start – Jackie Boehnlein
- County Health Department – Dave Covell
- County Senior Juvenile Court Judge or designated Judge by the Administrative Judge – not sure if this is applicable
- Elyria Health Department – entity no longer exists
- Lorain Health Department – entity no longer exists
- Lorain City Representative - unknown
- Lorain City Schools – uncertain since Lorain does not have a Superintendent and is the largest school district in the county
- A Superintendent designated by superintendent of other districts in Lorain County – Franco Gallo
- A representative designated by the Early Intervention Collaborative
 - - unknown
- A representative designated by the State Department of Youth Services – Floyd Meck
- A representative designated by the local non-profit association- Dan Haight
- At least three (3) parents for a period of three (3) years – Rebecca Visnayi, Karen McIlwaine, Susan Shepard

It was determined that there are 15 members currently on council. It was determined that the following is in need of clarifying:

- a. Since Lorain City Schools is the district with the largest number of pupils residing in the county and the ORC requires the superintendent serves as a member of council. Since Lorain City Schools does not have the position of a superintendent but a CEO – does this CEO position meet the requirement for service? Mr. Ferris will request an opinion from the County prosecutor’s office.
- b. It was determined that David Hall and Pamela Carter do not fit the state’s qualifications as parent representatives. Members discussed the potential to appoint Mr. Hall as an additional member pursuant to Bylaws (section 3.3). Ms. Boehnlein volunteered to contact the Mayor of Lorain to request the possible designation of Ms. Pamela Carter to serve as the representative of the municipal corporation with the largest population in the county – since Ms. Carter also serves on Lorain Council.
- c. It is not clear that Lorain County or the State still has the Early Intervention Collaborative in effect, thus research needs to clarify if this is still a valid, required position. Mr. Messer will request clarification from the state. Mr. Messer indicated that if this is still in place there are potential persons who could be appointed to serve in this capacity.
- d. Parent Representatives – It was determined that Ms. Susan Shepard was voted on as a parent representative effective June 7, 2018 and can serve until June 6, 2021. It was determined that Ms. McIlwaine and Ms. Visnaya and serve an additional three year term.
- e. Mr. Ferris will contact the county prosecutor’s office and also research if Ms. Jody Barilla, Juvenile Court Administrator is permitted to serve in her capacity with the judicial items designated in council’s bylaws.

Members agreed to take appropriate action

MOTION: Mr. Ferris made a motion which was seconded, that Mr. David Hall is appointed to serve as an additional member for a term not to exceed two years and that pursuant to the bylaws, this addition will be made by 2/3 vote of council’s mandate members at their February, 2019 meeting.

Carried.

MOTION: Mr. Kern made a motion which was seconded, that Ms. Karen McIlwaine and Ms. Rebecca Visnaya are appointed to serve a three year term as parent representatives to council.

Carried.

III. DETERMINATION OF QUORUM FROM RECENT COUNCIL MEETING

It was determined that based on the bylaws, for a quorum (section 4.4) a quorum is one-half plus one of the serving council members. It was determined that a quorum was not present at the council meeting of 10/11/18

IV. NEW BUSINESS

a. UPDATES TO BYLAWS

Members discussed the need to update the bylaws. Ms. Boehnlein has authorized an Ad Hoc Bylaws Committee with Mr. Covell, Ms. Georgas and Ms. Visnaya serving as members with support from Mr. Messer. Mr. Messer will contact these members and convene an ad-hoc bylaw committee.

b. RECOMMENDATION OF EARLY INTERVENTION PROVIDER

Mr. Messer indicated that the Finance, Budget and Allocation recommends Neighborhood Alliance to be the contracting entity for the Early Intervention Services for SFY 2019.

MOTION: by Mr. Ferris, seconded, that Council approve Neighborhood Alliance to be the contracting entity for the Early Intervention Services for SFY 2019.

Carried. Ms. Boehnlein abstained.

c. NOMINATION AND ELECTION OF OFFICERS

Members discussed the officers positions that are open: Chairperson, Vice Chairperson and Secretary.

MOTION: by Ms. Boehnlein, seconded that Ms. Georgas serves in the capacity of Secretary to council for the calendar year, 2019.

Carried.

MOTION: by Mr. Ferris, seconded, that pending the legal opinion from the county prosecutor's office, that Ms. Barilla serves in the capacity of Vice chairperson for the calendar year, 2019.

Carried.

MOTION: by Ms. Kern, seconded, that Mr. Ferris serves in the capacity of Chairperson to council for the calendar year, 2019.

Carried.

V. NEXT MEETING DATE

Mr. Messer reminded members that the next Executive committee meeting is scheduled to be held on 01/17/19 at 9:00 am at Community Action Agency.

VI. ADJOURN

The meeting was adjourned at 11:30 am.

Submitted by:
Elaine Georgas, Secretary