

**Lorain County Children and Family Council  
Meeting Minutes**

Meeting Date: June 6, 2019

Meeting Location: Lorain County Administration Building

Time: 9:00 am – 11:00 am

In attendance: Jody Barilla, Acting Chair (Lorain County Domestic Relations Court), Elaine Georgas, Secretary (Alcohol and Drug Addiction Services Board of Lorain County), Dave Covell (Lorain County Public Health), Susan Shepard, Rebecca Visnyai (Parent Representatives), Kathleen Kern (Lorain County Board of Mental Health), Dan Haight (The LCADA Way), Natalie Traschel, Jennifer Boswell (Ohio Department of Youth Services), Amber Fisher (Lorain County Board of Developmental Disabilities), Jackie Boehnlein (Lorain County Community Action Agency), Kristen Fox Berki (Lorain County Children Services Jamie Maasen (Educational Services Center of Lorain County), Doug Messer, Interim Director, Yaclyn Velazquez – Council Staff, Diana Goode –OSU SNAP-Ed

**I. CALL TO ORDER**

The meeting was called to order by Ms. Barilla, Chair at 9:00 am. A quorum was present. Members and guests introduced themselves

**II. APPROVAL OF MINUTES**

Ms. Barilla presented the minutes of Council’s meetings of 02/07/19, 04/01/19 and 05/13/19.

**MOTION:** by Mr. Covell, seconded by Ms. Traschel that the minutes of the Council meeting of 02/07/19 are approved.

**Carried.**

**MOTION:** by Ms. Traschel, seconded by Mr. Haight that the minutes of the Council meeting of 04/01/19 are approved.

**Carried.**

**MOTION:** by Ms. Traschel, seconded by Mr. Haight that the minutes of the Council meeting of 05/13/19 are approved.

**Carried**

**III. COUNCIL REVIEW OF STATUTORY REQUIREMENTS**

Ms. Barilla shared the updated document that details the Statutory Requirements for local county councils pursuant to Ohio Revised Code (chapter 121.37). Members discussed how this document can be used to assist our county’s council as a roadmap to ensure compliance and identify gaps.

**IV. CURRENT PROGRAM REPORT – MR. MESSER**

**A. Request for approval Shared plan FY 2020/2022**

Mr. Messer reported on the process to submit and work through the Shared Plan for FY 2020/2022. Members discussed the draft and suggested edits on the Shared Measurements and Mutually Reinforcing Activities sections of the Shared Plan Document. Ms. Barilla indicated that the Executive Committee will work on the details of the Shared plan during the summer.

**MOTION:** by Mr. Covell, seconded by Mr. Haight that the Shared Plan FY 2020-2022 is approved as amended.

**Carried**

**B. Staffing**

Mr. Messer reported that TANF contract has been finalized which allows him to interview and fill the service coordinator position.

**C. Budget**

Mr. Messer indicates that CY 2020 Budget has been submitted and will be revised in October, 2019 once final budget amounts are finalized.

Mr. Messer indicated that the financial reports have been previously sent to council members. Mr. Messer indicated that council is awaiting TANF reimbursement (January-April).

**D. Questions**

Ms. Kern questioned the status of the orientation packet and Mr. Messer and Ms. Barilla indicated this can be included in the work with the Shared Plan.

**V. COMMITTEE REPORTS**

**A. Program, Data and Evaluation**

Mr. Covell did not have any report from this committee. He indicated that once the Shared Measurements are further defined, this committee will focus on these items

**B. Finance, Budget and Allocation**

Ms. Boehnlein reported this committee met and the financial reports and budget items which have been addressed by Mr. Messer included this committee's work. Ms. Boehnlein reported that this committee will review contractors prior to submission to the county commissioners.

**C. Executive Committee**

Ms. Barilla indicated the Executive Committee does not have a report.

**VI. SNAP ED PRESENTATION**

Ms. Barilla introduced Ms. Goode who provided information to members regarding the SNAP-ED nutrition Education that is available to low-income audiences. She distributed a brochure and offered assistance to meet with members' constituents.

**VII. NEW BUSINESS BOARD VACANCY RESOLUTION**

Ms. Barilla opened the floor for discussion how to fill open positions particularly with the Vice Chair Vacancy. Mr. Covell will reach out to Mr. Gallo to determine if he is interested and if possible a nomination and elections can occur.

**VIII. BOARD/GUEST COMMENTS**

Ms. Georgas shared a flyer for the upcoming ENDependence performances by Cleveland Public Theater in Lorain County (June 17, June 18 and June 20).

Mr. Covell announced the Community Baby Shower scheduled for June 26 at LCCC

Ms. Boehnlein announced the dedication of the Ron Nabakowski Youth Center and an opening of a bike shop in the City of Lorain.

Ms. Barilla offered a recognition to Ms. Kern for her leadership of the Lorain County Board of Mental Health and her work on council.

Ms. Barilla indicated she will send a doodle poll for the next Shared Plan discussion meeting.

**IX. NEXT MEETING**

Ms. Barilla reported the next council meeting will be held on October 3, 2019 at 9:00 am.

**X. ADJOURNMENT**

Ms. Barilla adjourned the meeting at 10:10 am.

Submitted by,  
Elaine Georgas, Secretary