

**REQUEST FOR PROPOSAL
BID NOTICE
Lorain/Medina Community Based Correctional Facility
Inmate Food Service**

Proposals will be received until 2:00 p.m. on **April 13, 2021**, by the Lorain County Commissioners, Purchasing Department, 226 Middle Avenue, Elyria, Ohio 44035, for vendors to provide Inmate Food Services for the Lorain/Medina Community Based Correctional Facility.

A Mandatory Pre-Bid Meeting Facility Tour will be held March 23rd 2021 at 9:00 a.m., at 9892 Murray Ridge Rd. Elyria, Ohio 44035.

Proposals will be opened immediately following the 2:00 p.m. deadline in the Lorain County Commissioners Fourth Floor Public Meeting Room D.

Bid packets for this service will be available beginning March 8th, 2021 at the Lorain County Purchasing Department, 226 Middle Avenue, Fourth Floor, Elyria, Ohio 44035. You may obtain a packet in one of the following ways:

1. Pick up at Lorain County Purchasing Department.
2. Request in writing for a packet to be e-mailed. Send the e-mail request to Pam Wilkens, pwilkens@loraincounty.us at the Lorain County Purchasing Department.
3. Request in writing via the US Postal Service for Lorain County Purchasing Department to mail a packet.

Each proposal shall contain the full name or names of persons and company submitting the RFP and shall be enclosed in an envelope marked "RFP – Lorain/Medina Community Based Correctional Facility Food Services".

The Board of Commissioners reserves the right to reject any and all bids and to waive any informalities or irregularities if it is deemed in the best interest of Lorain County to do so. Any interpretation, correction, or modifications to the specifications desired shall be submitted in writing to Pam Wilkens, Purchasing Coordinator, 226 Middle Avenue, Elyria OH 44035 or email at pwilkens@loraincounty.us Correspondence must be received at least seven (7) days prior to the date of the bid opening.

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