

REQUEST FOR PROPOSAL
Work Experience Program

Proposals will be received until 2:00 p.m. on Monday, December 14, 2015 by the Lorain County Commissioners, Purchasing Department, 226 Middle Avenue, Fourth Floor, Elyria, Ohio 44035 for a Work Experience Program for Supplemental Nutrition Assistance Program recipients residing in Lorain County.

The above requested program will target mandatory registrants applying for or in receipt of the Supplemental Nutrition Assistance Program and will provide work experience to these individuals. Proposals will be opened immediately following the 2:00 p.m. deadline in the Lorain County Commissioners Fourth Floor Public Meeting Room.

The bid packets for this program will be available beginning Monday, November 30, 2015 at the Lorain County Purchasing Department, 226 Middle Avenue, Fourth Floor, Elyria, Ohio 44035. You may obtain a packet in one of the following ways:

1. Pick up at Lorain County Purchasing Department.
2. Request in writing for a packet to be e-mailed. Send the e-mail request to KC Saunders, ksaunders@loraincounty.us, at the Lorain County Purchasing Department.
3. Request in writing via the US Postal Service for Lorain County Purchasing Department to mail a packet.

Each proposal shall contain the full name or names of persons and company submitting the RFP and shall be enclosed in a preprinted envelope and marked "**Work Experience Program**".

The Board of Commissioners reserves the right to reject any and all bids and to waive any informalities or irregularities if it is deemed in the best interest of Lorain County to do so. Any interpretation, correction or modifications to the specifications desired shall be submitted in writing to Kristin Whiteman, Contract Supervisor, Lorain County Department of Job and Family Services 42485 North Ridge Road, Elyria, Ohio 44035, e-mail at Kristin.Whiteman@jfs.ohio.gov , fax # 440.323.3422 and must be received at least four days prior to the date on the bid opening.

By order of:

Lorain County Commissioners
Theresa Upton, Clerk

Publish: The Chronicle-Telegram
November 30, 2015 and December 7, 2015