

REQUEST FOR PROPOSAL
One-Stop Services Coordinating Entity

Proposals will be received until 2:00 p.m. on Monday, December 2, 2013 by the Lorain County Commissioners, Purchasing Department, 226 Middle Avenue, Fourth Floor, Elyria, Ohio 44035 for a One-Stop Service Coordinating Entity.

The One-Stop Services Coordinating Entity will be responsible for assisting the Lorain County Workforce Development Agency with coordinating the efforts of the required partners of the local One-Stop system and to provide access to Core, Intensive and Training services to those who are eligible. Proposals will be opened immediately following the 2:00 p.m. deadline in the Lorain County Commissioners Fourth Floor Public Meeting Room D.

The bid packet will be available beginning Monday, November 18, 2013 at the Lorain County Purchasing Department, 226 Middle Avenue, Fourth Floor, Elyria, Ohio 44035 between the hours of 8:00 a.m. and 4:30 p.m., Monday - Friday.

1. Pick up at Lorain County Purchasing Department.
2. Request in writing for a packet to be mailed. Send request to Susan Lux, slux@loraincounty.us at the Lorain County Purchasing Department.

Each proposal shall contain the full name or names of persons and company submitting the RFP and shall be enclosed in a preprinted envelope supplied by the county and marked "One-Stop Services Coordinating Entity."

There will be a pre-bid conference held at the Lorain County Workforce Development Agency located at 42495 North Ridge Road, Elyria, Ohio 44035 on Friday, November 22, 2013 at 10:00 a.m.

The Board of Commissioners reserves the right to reject any and all bids and to waive any informalities or irregularities if it is deemed in the best interest of Lorain County to do so. Any interpretation, correction or modifications to the specifications desired shall be submitted in writing to Mike Longo, Director, Lorain County Workforce Development Agency, 42495 North Ridge Road, Elyria, Ohio 44035, email at mlongo@loraincounty.us and must be received at least four days prior to the date on the bid opening.

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