

REQUEST FOR QUOTE

The Lorain County Board of Commissioners are seeking quotes to remove existing removed existing carpet, prepare floor and install carpet tile in room 1017 and 1022 (approximately 1,846 square feet) located on the 1st floor of the Lorain County Justice Center located at 225 Court Street, Elyria, Ohio. Interested parties are invited to attend the **MANDATORY** site visit on **Wednesday, December 17, 2014 at 3:00 PM**. Contractors should meet in the lobby of the Justice Center. Quotes are due on or before **Tuesday, December 23, 2014 at 4:00 PM**. Quotes are to be submitted to:

Karen L. Davis, Facilities Director
Lorain County Commissioners
226 Middle Avenue
Elyria, Ohio 44035
Fax: 440-323-3357
e-mail: kdavis@loraincounty.us

PROJECT DESCRIPTION

Remove approximately 1,846 square feet of existing carpet (rolled goods) located in Rooms 1017 and 1022. Dispose of all materials off site, no dumpster available at site. All debris is to be removed from the property by contractor. Floor preparations should include cleaning, minor leveling and correcting any minor imperfections so that when new carpet is installed there will be no possible trip hazards or visible imperfections caused by poor base. Installation shall included floor leveling and installation materials throughout. New install shall be carpet tile with carpet base to be selected by owner. An allowance is included for the purchase of carpet tile only.

See copy of attached floor plan showing rooms 1017 and 1022. These are NOT as-built drawings. The contractor is advised to verify the preceding referenced plans to determine if they accurately depict existing field conditions.

Work can be accomplished during regular working hours, however, successful contractor must coordinate with owner. Building will remain open during work on the project. Arrangements have been made with the building tenant to vacate the work area for the period of March 16 to March 23, 2015. Carpet installation will need to be coordinated with minor wall repairs and painting. (painting to occur March 16 to March 23, 2015).

All work to be performed with proper installation techniques and materials and shall be in compliance with all building codes.

Care must be taken to allow public and employees to navigate through and/or around work areas Monday – Friday 7:30 AM – 5:00 PM. Any damage to any part of the building will be back charged to contractor. Contractor to direct and protect pedestrian traffic.

Contractors must be licensed to perform work in the City of Elyria.
Any costs associated with permits is the responsibility of the contractor.

The contractor will be required to provide ALL drawings to obtain building permits from the City of Elyria Building Department.

Unless stated otherwise, review comments do not revise the scope or intent of the project and do not constitute a request for changes beyond the current contracted Scope of Services.

ALTERNATE 1

Provide a cost per square foot for demo, prep and installation of carpet tile and carpet base at the County Justice Center. Cost must include labor (demo, preparation and installation) and floor prep materials. County will supply an allowance for the purchase of carpet tile and carpet base. The work will be performed in public areas and corridors and scheduled in advanced with the Facilities Department.

2 nd Floor	Approximately 7,526 square feet
3 rd Floor	Approximately 4,850 square feet
4 th Floor	Approximately 6,210 square feet
6 th Floor	Approximately 6,500 square feet
7 th Floor	Approximately 7,134 square feet

Operating Hours:

The building is open to the public between the hours of 7:00 a.m. – 5:00 p.m.

Access to the work area can be arranged with the Facilities Department between the hours of 6:15 AM to 11:00 PM.

Holidays:

The building will be closed on: N/A

Warranty:

Labor and Workmanship 1 year

Materials at least 3 years or manufacturers standard warranty

The contractor warrants to the Owner that materials and equipment furnished under the contract will be of good quality and new unless otherwise required or permitted by the Owner, that the work will be free from defects not inherent in the quality required or permitted

Final Payment:

The County agrees that if all the work is in good order and approved by the County following inspection; the contractor shall be entitled to the whole sum of the final payment. All previous partial estimates and payments shall be subject to correction in the final estimates and payment shall be subject to correction in the final estimate and payment. The acceptance of the final payment by the contractor shall operate as and be considered a release of the County from all claims and liability to the Contractor for any reason whatsoever.