

INVITATION TO BID  
PREPAID AUTOMOBILE FUEL CARDS

Bids will be received until 2:00 p.m. on Monday, April 29, 2019, by the Lorain County Commissioners, Purchasing Department, 226 Middle Avenue, Elyria, Ohio 44035, for prepaid merchandise cards for automobile fuel. Bids will be opened immediately following the 2:00 p.m. deadline in the Lorain County Commissioners Fourth Floor Public Meeting Room.

Specifications can be obtained at the office of the Lorain County Board of Commissioners, Purchasing Department, Lorain County Administration Building, 226 Middle Avenue, Fourth Floor, Elyria, Ohio 44035 between the hours of 8:00 a.m. and 4:30 p.m., Monday - Friday.

The bid packet for this program will be available beginning Monday, April 08, 2019 at the Lorain County Purchasing Department, 226 Middle Avenue, Fourth Floor, Elyria, Ohio 44035 between the hours of 8:00 a.m. and 4:30 p.m., Monday - Friday.

You may obtain a bid packet in one of the following ways:

1. Pick up at Lorain County Purchasing Department.
2. Request by e-mail for a packet to be mailed. Send the e-mail to Pam Wilkens at [pwilkens@loraincounty.us](mailto:pwilkens@loraincounty.us)
3. Request in writing via the US Postal Service for Lorain County Purchasing Department to mail a packet.

Each bid shall be enclosed in an envelope marked "**PREPAID FUEL CARD - BID.**"

The Board of Commissioners reserves the right to reject any and all bids and to waive any informalities or irregularities if it is deemed in the best interest of Lorain County to do so. Any interpretation, correction, or modifications to the specifications desired shall be submitted in writing to Jennifer Key, Fiscal Supervisor, Lorain County Department of Job and Family Services, 42485 North Ridge Road, Elyria, Ohio 44035, e-mail: [Jennifer.Key@jfs.ohio.gov](mailto:Jennifer.Key@jfs.ohio.gov) Fax #440.323.6229, and must be received at least four (4) days prior to the date of the bid opening.

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April 08, 2019 and April 15, 2019