

MINUTES
Lorain County Children and Family Council
Executive Committee
August 28, 2020
Held at: zoom meeting

Present: Jody Barilla – Chairperson, Barb Tamas, Vice Chairperson, Elaine Georgas, Secretary

Staff: Doug Messer, Interim, Executive Director

I. CALL TO ORDER

Ms. Barilla called the meeting to order at 11:07 am

II. APPROVAL OF MINUTES FROM 01/09/20

Ms. Barilla, presented the minutes from the Executive Committee meeting of 01/09/20

MOTION: by general consensus and without objection, the minutes from the 01/09/20 Executive Committee meeting are approved.

Carried.

III. UPDATES ON SHARED PLAN

Ms. Barilla and Mr. Messer discussed Council’s Shared Plan and the need to provide an annual update. Members discussed the plan and status on the priorities and strategies.

MOTION: by Ms. Georgas, seconded, that the Executive Committee approve updates to the Shared Plan and that the Interim Executive Director is authorized to submit the update to the state.

Carried.

Mr. Messer updated members on the Research Progress. Mr. Messer indicated that there is a need for an additional 30 days on the contract to complete the scope of work. Members agreed to support this extension.

MOTION: by Ms. Tamas, seconded, that the Interim Executive Director is authorized to extend the Research project contract for an additional 30 days to complete the scope of work.

Carried.

IV. UPGRADE COMPUTERS

Mr. Messer reported about the need for the administrative computers to be upgraded to Windows 10 and office 2019. The budget will need to be amended for this purpose and he will ensure the Finance and Budget Committee is also aware.

V. ADMINISTRATIVE UPDATE

Mr. Messer reported a staffing vacancy exists and will be reposted.

VI. NEXT MEETING

Ms. Barilla will announce the next meeting.

VII. ADJOURN

The meeting was adjourned at 12:15 pm.

Submitted by:
Elaine Georgas, Secretary