

REQUEST FOR SEALED BIDS
SECURITY OFFICER SERVICES

Sealed bids will be received until 9:00 a.m. on Tuesday, September 17, 2019, by the Lorain County Commissioners, Purchasing Department, 226 Middle Avenue, Elyria, Ohio 44035, for security officer services at Lorain County Department of Job and Family Services, 42485 North Ridge Road, Elyria, Ohio 44035. Bids will be opened immediately following the 9:00 a.m. deadline in the Lorain County Commissioners Fourth Floor Public Meeting Room.

Specifications can be obtained at the office of the Lorain County Board of Commissioners, Purchasing Department, Lorain County Administration Building, 226 Middle Avenue, Fourth Floor, Elyria, Ohio 44035 between the hours of 8:00 a.m. and 4:30 p.m., Monday - Friday. You may obtain a packet in one of the following ways:

1. Pick up at Lorain County Purchasing Department.
2. Request in writing for a packet to be e-mailed. Send the e-mail request to Pam Wilkens, pwilkens@loraincounty.us , at the Lorain County Purchasing Department.
3. Request in writing via the US Postal Service for Lorain County Purchasing Department to mail a packet.

There will be a voluntary building walk through at 8:30 a.m. on Wednesday, September 11, 2019, at LCDJFS, 42485 North Ridge Road, Elyria.

Each bid shall contain the full name or names of persons and company submitting the RFB and shall be enclosed in an envelope marked "**LCDJFS – SECURITY OFFICER SERVICES**".

The Board of Commissioners reserves the right to reject any and all bids and to waive any informalities or irregularities if it is deemed in the best interest of Lorain County to do so. Any interpretation, correction, or modifications to the specifications desired shall be submitted in writing via postal mail or e-mail to Jennifer Key, Fiscal Supervisor, Lorain County Department of Job and Family Services, 42485 North Ridge Road, Elyria, Ohio 44035, e-mail: Jennifer.Key@jfs.ohio.gov , fax# 440.323.3422 and must be received on or before September 12, 2019 at 4:00 pm.

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