

REQUEST FOR PROPOSAL  
PERSONAL DEVELOPMENT/SELF EXPLORATION, ASSET DISCOVERY AND  
ENVIRONMENTAL EDUCATION PROGRAM

Proposals will be received until 2:00 p.m. on Tuesday, September 3, 2019, by the Lorain County Commissioners, Purchasing Department, 226 Middle Avenue, Elyria, Ohio 44035, for vendors to provide Personal Development/Self Exploration, Asset Discovery and Environmental Education services to adults eligible for the Temporary Assistance for Needy Families (TANF) and Food Assistance Employment and Training (FAET) programs.

The above program is being requested by and will be used by Lorain County Department of Job and Family Services, in accordance with specification. Proposals will be opened immediately following the 2:00 p.m. deadline in the Lorain County Commissioners Fourth Floor Public Meeting Room.

Bid packets for this program will be available beginning Monday, August 12, 2019 at the Lorain County Purchasing Department, 226 Middle Avenue, Fourth Floor, Elyria, Ohio 44035. You may obtain a packet in one of the following ways:

1. Pick up at Lorain County Purchasing Department.
2. Request in writing for a packet to be e-mailed. Send the e-mail request to Pam Wilkens, [pwilkens@loraincounty.us](mailto:pwilkens@loraincounty.us) at the Lorain County Purchasing Department.
3. Request in writing via the US Postal Service for Lorain County Purchasing Department to mail a packet.

Each proposal shall contain the full name or names of persons and company submitting the RFP and shall be enclosed in an envelope marked "RFP – PERSONAL DEVELOPMENT".

The Board of Commissioners reserves the right to reject any and all bids and to waive any informalities or irregularities if it is deemed in the best interest of Lorain County to do so. Any interpretation, correction, or modifications to the specifications desired shall be submitted in writing to Jennifer Key, Fiscal Supervisor, Lorain County Department of Job and Family Services, 42485 North Ridge Road, Elyria, Ohio 44035, or e-mail at: [Jennifer.Key@jfs.ohio.gov](mailto:Jennifer.Key@jfs.ohio.gov) Fax #440.323.3422 and must be received at least four (4) days prior to the date of the bid opening.

Publish: The Morning Journal  
August 12, 2019 and August 19, 2019